

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
SEPTEMBER 28, 2018  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session. Commissioner Mike Spencer was not present.**

**1. Invocation and Pledges**

Prayers said by Paula Gentry

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved. (Minutes of meeting held on September 14th)

**B. Payroll changes:**

Motion to approve payroll changes except for Carolyn Hammond made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Don Gross

Second by Paula Gentry                      Frank Berka abstained

Paula Gentry and Don Gross voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**E. Accounts payable:**

**Expense Approval Report:**

Motion to approve accounts payable made by Don Gross

Second by Frank Berka

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; refund of overpayment or erroneous tax payments in excess of \$2500.00; 115<sup>th</sup> District Court and Upshur County Court appointed attorneys list; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copies attached.

**3. Hear from Upshur County TEEA regarding their past year's activities.**

A report was given of all the activities and monies that was raised for the past year. Also, it was announced that at the State TEEA Convention in Abilene, Upshur County won the state honor roll of counties for their volunteer hours and monies given from their fundraisers.

No action was needed.

**4. Discuss and take action on proposed candidate for Upshur County Ag Agent.**

Motion to accept Kaitlyn Slover as the Upshur County Ag Agent made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

**5. Discuss and take action to approve the 2019 resolution regarding the Indigent Defense Grant Program.**

Motion to approve the 2019 resolution for the Indigent Defense Grant Program made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copies attached.

**6. Discuss and take action to approve the District Attorney to appoint Reserve Investigators under Tx Gov Code Section 41.102.**

Motion to approve the appointment of Reserve Investigators in the DA's office made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

**7. Discuss and take action to approve county holidays and Commissioners Court meeting dates for 2019.**

Motion to approve the 2019 county holidays and Commissioners Court meeting dates as proposed made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**8. Discuss and take action to approve the Mailing Services agreement with Peregrine Services for the Tax Assessor Collector.**

Motion to approve the agreement with Peregrine Services and the initial payment made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**9. Discuss and take action on recommendation of the Selection Review Committee to award a contract for administration services for the County's 2018 Texas Department of Agriculture STEP grant on behalf of Union Grove WSC.**

Motion to approve the resolution in favor of the stated item appointing Gary R. Traylor and Associates made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**10. Discuss and take action on recommendation of Selection Review Committee to award a contract for administration services for the County's 2019/2020 Texas Community Development Block Grant application and project (if awarded) on behalf of Union Grove WSC.**

Motion to approve the resolution to appoint Gary R. Traylor and Associates made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**11. Discuss and take action to accept donation of water from Ozarka.**

Motion to accept the donation of water from Ozarka for the county made by Paula Gentry

Second by Frank Berka

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

**12. Discuss and take action to perform work for Ore City under our interlocal agreement.**

Motion to approve the work under the interlocal agreement for the City of Ore City made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

**13. Discuss and take action of possible alternatives for insurance broker or human resources to handle insurance claims.**

This item was tabled until a later date.

**14. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

